

**Minutes**  
**BCCS PTO General Meeting**  
**Monday, August 17, 2020 4:00 pm**

**Call to Order** by Christine Syswerda @ 4:02 pm

**Attendance** Dana Coffey\*, Lisa Lytle\*, Christine Syswerda\*, Pam Anderson\*, Principal Mark Kasmer, Beth Jones, Ashley O'Neal

A Quorum was reached                      \*Denotes PTO Board Members

**Review & Approval of Minutes** from June 11, 2020 PTO General Meeting. Minutes approved.

**Principal's Report**

- School enrollment update. We have a total of approximately 215-220 students enrolled for this current school year. Today was the last day for parents to choose between face-to-face versus the on-line learning option being provided by the third party supplier Edgenuity. As of the close of school today, we had 54-55 students choose the on-line option for the 1st Semester.
- Mask Updates: the current State of Michigan and Health Department guidelines and recommendations are that ALL K-12 students should wear masks full-time while in school, so that is our school policy for the beginning of the year. The PTO Board has offered to supply all students and staff with BCCS Logo Lanyards to attach to their masks. Pam Anderson has gotten prices and info from Terri @ HALO. After discussing with staff and school nurse, it is not recommended for the K-5 student to utilize a lanyard, so they will be using paper bags to place their masks in while removing for breaks, lunch, etc. so the masks do not get misplaced or lost. After discussion, it was decided to go ahead and order the Lanyards for staff and 6-12th students.
- The Custodial staff and teachers have been working hard getting the school and classrooms prepared to be as safe as possible for student learning. More information will be provided to families at Open House.
- Open House scheduled for Thursday August 27th from 5:30-7:30. It will look different this year with possible staggered arrival times for families and there will be no tables/booths set up in the gym to avoid larger group gatherings in order to follow safety guidelines. There will be no need to have PTO support at this year's event. More information will be coming out to families later this week.
- We will be using a system through the Health Department for daily student screening information for Covid-19. It will be an on-line app parents can fill out each day prior to arrival for students to avoid the need for staff to take everyone's temperature and ask screening questions.
- BCPS will be providing breakfast and lunch meals again this school year for our students. Lunches will be individually bagged or boxed and breakfast will be a grab-n-go style to bring to their rooms and eat. Meal Magic will also be an available option for our on-line student to pick up 5 days of meals on one scheduled day. We currently have about 45-48% of our school population that qualifies for free and reduced meals that need to be provided for.
- Band and Music are a go for the start of the school year. Guidelines for safety and cleaning are being worked on and will be ready for the start of the year.
- Carnival is cancelled at this point due to Covid-19 and we will discuss the possibility of re-scheduling for a later date in the school year if possible. We would need to make a decision by the end of the 1st Semester to reasonably be able to plan and prepare.
- End of the day school dismissal will look differently for the start of the year. The students may be using different exit doors and there is a possibility of using driveline for K-5 students only and having 6-12 students using parking spots. Details are still being discussed and final information will be coming and communicated soon. The school staff could use a couple of volunteers from the PTO if available for the 1st week of school to help with dismissal.
- Principal Kasmer is requesting to meet with a representative from the PTO every other month prior to the meeting to allow for discussion and an update on what is happening and what needs we may have.

### **President's Report**

- Sub Sale Fundraiser is a go. Dana has been getting information from Kelly at Frandale Subs, and there is a possibility to have the sales all done online this year. Sales will run from 9-18-20 to 10-5-20 with a delivery date of 10-22-20. We will revisit at the next PTO Mtg and make final plans.
- Mrs. Cravino's service hours with the students is currently on hold as no current events are being held due to Covid-19.
- Pam is going to check with our Representative at TCF Banks re; how to get Lisa authorized to take petty cash out of the PTO account.
- PTO Board out front needs to be updated. Deb Devries has spearheaded the advertising for this in the past. We will see if she is interested in helping with this again this year.

### **Vice-President's Report**

- N/A

### **Treasurer's Report**

- Disbursements / Reimbursements
  - No Disbursements
- Balance Sheet Review: Current Balance is \$10,725.90.
- Book Fair is scheduled for October 15th. We will receive advertising and flyers 3 weeks in advance to start promoting. There is a virtual option available if we need it due to Covid-19. Lisa will speak with our representative and try to get as much information as possible, and we will revisit and try to make a decision at our next PTO Mtg on 9-10-20 on how to proceed.

### **Secretary's Report**

- BCCS Staff Apparel order from HALO has been finalized and stock has been received and distributed. Many positive comments have been received from the staff especially on our new Dri-fit apparel, and Terri from Halo was a pleasure to work with and extremely helpful. Unsure of how to proceed with an ALL school order at this time due to the Covid-19 restrictions. Pam suggested the possibility of picking a nice day to have some samples available to try on outdoors to avoid mass gathering inside the building. We will revisit and discuss further options at our next meeting on 9-10-20.

### **Scrip Report**

- There is a new Scrip App available called Raise Right that is extremely user friendly. She is unsure of how much in-person engagement will be allowed with the current Covid-19 restrictions, and a very small percentage of sales have been from in person sales anyway. She is willing to promote the on-line app to families and answer any ?'s. She will ask that families have all orders in by the 1st of every month and any physical orders can be dispersed with students or available in the office for pickup.
- The current balance in the Scrip account is \$1303.19 with approximately \$1100 raised for student D.C. trips, \$100 raised for PTO and \$100 earned by teachers.
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**Adjournment** at 5:20 pm \_\_\_\_\_

***Next Meeting: September 10, 2020 @ 3:30pm***